

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
MONDAY, SEPTEMBER 21, 2009**

The meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana, was held on Monday, September 21, 2009, at 5:30 p.m. The meeting was called to order by Mayor Jason Thompson and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Liz Oilar, was answered by Board Members Mayor Jason Thompson, Mike Keever, and Phil Vogel, and City Attorney George Loy.

There being no additions, deletions, or corrections to the minutes of the regular meeting on August 17, 2009, and the special meeting on August 27, 2009, a motion was made by Board Member Mike Keever, and seconded by Board Member Mayor Jason Thompson, to approve the minutes on August 17, 2009. Two ayes, one abstained, motion carried. Board Member Phil Vogel made the motion to approve the minutes on August 27, 2009, seconded by Board Member Mike Keever. All ayes, motion carried.

Open Bids – Storage Building – WWTP

City Attorney George Loy stated that the City has advertised bids for the construction of the Monticello Wastewater Treatment Plant storage building. Mike Witteveen, Tecton Construction Management, Inc., has prepared the bid specifications and design. The City has asked for bids separately for various phases of the project and/or a combo amount. The time has expired for the receipt of sealed bids. City Attorney Loy opened the sealed bids. Those bidding are Akers Construction Service, Brand Electric, Inc., Craig Wagoner Electric, Fairfield Contractors, Gaylor Electric, Huston Electric, J & J Electric, Lauramie Excavating, Precision Builders, Quality Plumbing Heating, Shepler Construction, Tri-Tech Construction, and J. L. Walters & Associates. Tecton will analyze the bids with bids to be awarded in the next thirty days. Board Member Mike Keever made the motion to take all bids under advisement until reviewed by Tecton and reward bids at a later date, seconded by Board Member Phil Vogel. All ayes, motion carried.

Permission to Change Classifications from Fireman's Pay to Fire First Class / Paramedic Pay – Eric Lamb, Trevor Stinson, Matt Schroeder – Fire Department

Fire Chief Shane Swaim asked the Board for permission to change classifications from Fireman's pay to First Class / Paramedic pay for Eric Lamb, Trevor Stinson, and Matt Schroeder. This would be effective May 18, 2009 for Lamb and September 21, 2009 for Stinson and Schroeder. Board Member Mike Keever made the motion to approve First Class / Paramedic pay for Eric Lamb, effective May 18, 2009, and for Trevor Stinson and Matt Schroeder, effective September 21, 2009, seconded by Board Member Phil Vogel. All ayes, motion carried.

Permission to Hire Part Time Receptionist – Police Department

Police Chief Curt Blount asked the Board for permission to hire a part time receptionist. One of his part time receptionists has gone back to school and the other one graduated and is now working a full time job. Chief Blount would like to hire Chad Wharf for this position. Board Member Phil Vogel made the motion to give Chief Blount permission to hire Chad Wharf for the part time receptionist when needed, seconded by Board Member Mayor Jason Thompson. All ayes, motion carried.

Authorization for Advertising Refuse Collection Contract Bids

Mayor Thompson thanked Mike Keever for putting together a spread sheet with various options for trash pickup. The current trash contract expires midnight December 31, 2009. City Attorney George Loy drew up a legal notice for receiving bids for solid waste collection and disposal, and collection of recyclable material. He will supplement this with the various alternatives from the spread sheet.

Board Member Mike Keever made the motion to authorize City Attorney George Loy to advertise the refuse collection contract bids with options from the spread sheet, seconded by Board Member Phil Vogel. All ayes, motion carried.

Authorization for Advertising Bids for the National Homes Storm Water Project – WWTP

Jon Borgers, M. D. Wessler & Associates, Inc., stated that they are ready to advertise for bids for the National Homes storm water project. Kimberly Baker, KIRPC, will handle the advertisements to the paper in order to follow through the Okra grant requirements the City received for this project. The bids will be opened at the next Board of Works meeting. Board Member Phil Vogel made the motion to give authorization to advertise for bids for the National Homes storm water project, seconded by Board Member Mike Keever. All ayes, motion carried.

Permission to Solicit Paving Quotes, Skate Park Pad & Jordan Park – Parks Department

Parks Superintendent Mitch Billue asked the Board for permission to solicit quotes for four items at the new Jordan Park. They are a skate park pad, parking lot, asphalt trail, and chain link fence. Board Member Mike Keever made the motion to give the Parks Department permission to solicit quotes for the skate park pad, parking lot, asphalt trail, and chain link fence, seconded by Board Member Phil Vogel. All ayes, motion carried.

Consideration of Article II Agreement Between the City of Monticello and M.D. Wessler – National Homes Storm Sewer Project

Jon Borgers, M. D. Wessler & Associates, Inc., stated that this is for work Commonwealth is doing for the water distribution part for the National Homes storm sewer project. This work is cathodic protection of new water distribution system valves and hydrants for the project. There is an estimated fee of \$3,190.00. Board Member Phil Vogel made the motion to authorize the Article II agreement between the City of Monticello and M. D. Wessler, seconded by Board Member Mike Keever. All ayes, motion carried.

There being no further business, meeting adjourned at 6:15 p.m.

Liz Oilar
Clerk Treasurer